

School Caretaker

Newcastle High School for Girls, Tankerville Terrace, Jesmond, Newcastle upon Tyne, NE2 3BA

Permanent

Full year role (30 days annual leave), 36 hours per week

Salary: £18,232 - £19,889 - Grade 2 Facilities

Newcastle High School for Girls, one of the North East's leading independent girls' day schools, has an exciting opportunity to provide caretaking services to our extensive premises in Jesmond and Sandyford which have been recently refurbished to a very high standard.

We are seeking to appoint a diligent and methodical Caretaker with a strong background in premises maintenance and with a keen eye for presentation to maintain our facilities across four school sites. This will include providing exemplary and consistent standards of service to school staff and pupils in the daily running of the school, including regular security duties, traffic and parking management and *ad hoc* cleaning duties in addition to planned and reactive maintenance of our first class facilities and systems. NHSG is fully committed to providing training and support to the successful candidate.

About the School

NHSG is a leading academic day school. Our girls are ambitious, bright, enthusiastic and eager to learn and we offer a warm and supportive community. We occupy a number of sites in suburban, leafy, Jesmond and Sandyford with excellent transport links. As part of the Girls' Day School Trust (GDST), the UK's leading network of independent girls' schools, we can offer a variety of benefits, including:

- Competitive rate of pay and conditions
- Membership of Defined Contribution Pension Scheme which offers flexibility in terms of both contribution levels and retirement options
- Access to the extensive GDST central training and development programme
- Training grants for obtaining further qualifications
- Discounted fees for children at GDST schools
- Lunches: free lunches are provided to all staff during term time
- Season Ticket Loans: Interest free loans for travel are available to staff to enable them to buy annual season tickets
- Computer Loans: Interest free loans are available to staff to enable them to buy a computer for personal use at home
- Cycle Scheme: The School is part of the scheme which enables staff to purchase bicycles and equipment at a tax advantageous rate and pay for the equipment over 12 months
- A great working environment, atmosphere and location

The application process will be completed by our online portal. Please click on link below: -

https://my.corehr.com/pls/gdstrecruit/erq_jobspec_version_4.jobspec?p_id=011665

If you have difficulties using the above link, please copy and paste into the web browser or alternatively, please visit www.gdst.net and our careers page.

Closing date: 26th July 2021 (12 noon). Interviews will take place during week commencing 2nd August 2021.

The GDST is committed to diversity, inclusion and real change: a family where every individual is valued, respected and included.

NHSG and GDST are committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the DBS. Applications will be considered only from candidates who are eligible to work in the UK.