

Supervision of the EYFS

Nursery Staff

Ashma Qureshi (teacher) QTS Ratio – 1:13

1 Part Time (0.8) TA Level 2 (ratio 1:8 when no teacher present, 1:13 when teacher present)

1 Full time TA Level 2 (ratio 1:8 when no teacher present, 1:13 when teacher present)

1 Full time HLTA (ratio 1:13)

1 TA Level 2 to cover teacher lunchtime (ratio 1:8 as no teacher is present)

Children – 22 (rising 3s on 1:4 ratio at all times)

Reception Staff

Two Teachers – QTS.

Kate Gingles QTS Ratio – 1:30

Conrad Franks QTS Ratio – 1:30

1 full time TA Level 2 (ratio 1:8 when no teacher present, 1:13 when teacher present)

1 part time TA Level 2 (0.5) (ratio 1:8 when no teacher present, 1:13 when teacher present)

Children – 20

Girls arrive at school from 8.00am onwards; they are greeted by EYFS Teaching Assistants located in Reception & Nursery classrooms (teaching staff prepared to start teaching day @ 8.45).

Nursery Snack- Whole group PSHE/snack during the morning and afternoon session

Reception Snack- Whole group PSHE/snack during the morning/Autumn term snack to support transition during the afternoon

At lunch time Nursery go to the Hall for 11.30 with 2 Nursery TA staff members and Val Bowman to have their lunch (Nursery teacher is also present having lunch). Their food is served to them **at the table so that they don't have to carry hot food** which reduces the risk of dropped plates. After lunch they go as a group back to Nursery and play in the EYFS Outdoor area with 2 of the Nursery staff team plus Val Bowman whilst the other has their lunch. The Reception girls go to lunch for 11.40 with Teaching Assistants (class teachers are also present having lunch), they are served their food by the kitchen staff, can visit the salad bar and are helped by their Teaching Assistant whilst they have their lunch. Once they have finished, they go as a class to the EYFS Outdoor area then onto KS1 Outdoor Area and play until 12.55. They then begin the afternoon session with the teacher.

At the end of the Nursery School day;

Girls remain in the setting and parents collect them from the nursery room where teaching assistant staff are supervising. One nominated TA takes EYFS girls to lunch hall for bus duty at 3.40. At 3.40 all remaining girls are taken to the After School Club where they are supervised by ASC staff and nursery TAs depending on numbers remaining (nursery register is handed over to the ASC staff).

At the end of the Reception School day;

Reception girls who are not collected at 3.15 go to the nursery classroom where they are supervised by Teaching Assistants (Reception register is handed over to the teaching assistant staff). One nominated TA takes girls to the lunch hall for bus duty and the other takes the girls to after school clubs.

Staff trained in Paediatric First aid are:

Paediatric First Aid	Course date	Expiry Date
Moria Perrin	20.01.20	20.01.23 EYFS TA part time
Jackie Goodwill	20.01.20	20.01.23 EYFS TA fulltime
Emma Barnett	04.02.21	04.02.24 KS1 Phase Leader fulltime
Amanda Hardie	04.02.21	04.02.24 Head (on site part time)
Wendy Wilson	04.02.21	04.02.24 TA KS1 – 4 days a week
Kathryn Cooper	11.02.21	11.02.24 support staff – on site 4 days

Ashma Qureshi and Kate Gingles will be trained in the Autumn term.

On educational outings the recommended Adult:Pupil ratios is 1:5 for low risk outings but may be increased if and when require.

Reviewed August 2021
Review Date August 2022